



इंडियन स्ट्रेटेजिक पेट्रोलियम रिज़र्व्स लि.

(ओ.आई.डी.बी. की पूर्ण स्वामित्व की सहायक कम्पनी)

पेट्रोलियम एवं प्राकृतिक गैस मंत्रालय, भारत सरकार

ओ.आई.डी.बी. भवन, तीसरी मंजिल, प्लॉट नं. 2, सैक्टर-73,

नोएडा- 201 301, उ.प्र.

फोन : 91-120-2594641, 2594647, फैक्स : 91-120-2594643

Indian Strategic Petroleum Reserves Ltd.

(A wholly owned subsidiary of OI DB)

Ministry of Petroleum and Natural Gas, Govt. of India

OI DB Bhawan, 3rd Floor, Plot No.2, Sector - 73, Noida-201 301, U.P

Phone : 91-120-2594641, 2594647, Fax : 91-120-2594643

Email : isprl@isprlindia.com, Website : www.isprlindia.com

No. ISPRL/ADMN/37

19th November 2010

To,

M/s.

Sub: **Request for quotation for supply of 1350 nos. of Insulated 03 container Lunch Boxes.**

Sir,

Indian Strategic Petroleum Reserves Ltd. (ISPRL), is a Special Purpose Vehicle (SPV), a wholly owned subsidiary of Oil Industry Development Board (OI DB), Ministry of Petroleum and Natural Gas having its registered office at 301, World Trade Centre, Babar Road, New Delhi.-11001 intends to buy 1350 nos. of Insulated 03 container tiffin boxes (900 nos. of boxes for our Visakhapatnam Project office and 450 nos. of boxes for our Mangalore Project office)

2. We invite your most competitive bid for supply of Insulated 03 container Lunch boxes as per our enclosed specification at **Annexure-I** and quotation format at **Annexure-II** and terms & conditions at **Annexure-III** alongwith sample of the Lunch Box.

3. The quotation submitted by Bidder shall remain valid for a period of 90 days from the date of submission of quotation. The rates shall be inclusive of all taxes, duties and other expenses on F.O.R.Destination at our Project sites at Visakhapatnam and Mangalore basis. The Purchase Order will be awarded to lowest bidder and bid will be evaluated based on the **total amount** quoted.

4. Your quotation alongwith our terms & conditions duly signed in a sealed cover superscribing "Quotation for Supply of Insulated 03 container Lunch Boxes" & accompanied with sample of the tiffin box shall be submitted to us on or before 29th November 2010, 1200 hrs at our below mailing address:-

S.D. Bhathija

Manager (P&A)

Indian Strategic Petroleum Reserves Ltd. (ISPRL)

OI DB Bhawan

Plot No.2, Sector-73,

Noida-201 301

(Uttar Pradesh)

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पंजीकृत कार्यालय : 301 वर्ल्ड ट्रेड सेन्टर, तीसरी मंजिल, बाबर रोड, नई दिल्ली - 110 001 (भारत)

Registered Office : 301, World Trade Centre, 3rd Floor, Babar Road, New Delhi - 110 001 (INDIA)

5. Quotation received after the due date will not be considered for participation.
6. ISPRL reserves the right to accept or reject any or all the quotations without assigning any reason.

S. D. Bhatija
18/11/10
(S. D. Bhatija)
Manager (P&A)

Encl:-

1. Annexure-I, Specification for supply of 1350 nos. of Insulated 03 container Lunch Boxes.
2. Annexure-II, Format for submitting the quotation.
3. Annexure-III – Terms & Conditions

INDIAN STRATEGIC PETROLUUM RESERVES LTD.
Specification for supply of 1350 nos. of insulated 03 container tiffin
boxes

Total 1350 nos. of Insulated Lunch boxes (containing 3 containers) are required as per specification given below:-

Sl. No.	Model of Insulated Tiffin Box containing 3 containers	Name of the Manufacturer
1.	Econa (Milton)	Hamilton India
2.	Cello Mark 3	Cello World
3.	Jaypee Premier Sleek	Jaypee Seiki Plastic (P) Ltd.

Destination (Delivery Place):-

900 nos. of Tiffin boxes to be delivered at our Visakhapatnam Project office at following address :-

Sh. N. Baladhandayuthapani, Chief Manager,
 Indian Strategic Petroleum Resreves Ltd.
 Strategic Crude Oil Storage, Lovagardens,
 Behind HSL Fabrication Yard, Gandhigram Post,
 Visakhapatnam-530005.
 Ph.0891-2574059 fax: 2702005 mob.-09704990675
 TIN No.28769918031

450 nos. of Tiffin boxes to be delivered at our Mangalore Project office at following address:-

Sh. S. Vijayananda, Chief Manager,
 Indian Strategic Petroleum Resreves Ltd.
 Permude Village & Post, Chandrahas Nagar, Mangalore-574509
 Ph. 0824- 3006100 Fax No. : 0824-2211728 mob.09449065355
 TIN No. – Applied For & is under active process

ISPRL Logo (as attached in a separate sheet) should be printed at the outside body (Centered) on each insulated tiffin boxes.

INDIAN STRATEGIC PETROLUUM RESERVES LTD.**Format for Quotation:**

Sl. No.	Item Description	Qty. (nos.)	Unit Price without Taxes & duties (in Rupees)	Unit Price Incl. of all taxes & duties, Transptn, other expenses, etc. (in Rupees)	Total delivered price for 1350 tiffin boxes incl. of tax & duties, etc.
1.	Econa (Milton)				
2.	Cello Mark 3				
3.	Jaypee Premier Sleek				

Signature of the Authorised Person

(Name & Designation)

Name & Address of the Manufacturer/Supplier with Stamp

TERMS & CONDITIONS

1. **Price** -The quoted Price shall be inclusive of all applicable taxes and duties and other expenses like Transport, Loading and Unloading etc.
2. **Delivery** – The tiffin boxes are required to be delivered at our following Project Sites. Nos required are mentioned against each site:-
 - A. **Visakhapatnam Project (900 nos.)**

Sh. N. Baladhandayuthapani, Chief Manager,
Indian Strategic Petroleum Reserves Ltd.
Strategic Crude Oil Storage, Lovagardens,
Behind HSL Fabrication Yard, Gandhigram Post,
Visakhapatnam-530005.
Ph.0891-2574059 fax: 2702005 mob.-09704990675
TIN No.28769918031
 - B. **Mangalore Project (450 nos.)**

Sh. S. Vijayananda, Chief Manager,
Indian Strategic Petroleum Reserves Ltd.
Permude Village & Post, Chandrahas Nagar, Mangalore-574509
Ph. 0824- 3006100 Fax No. : 0824-2211728 mob.09449065355
TIN No. – Applied For
3. **Payment Terms** – 100% payment shall be released within 15 days of complete supply at the above two sites and after receipt of satisfactory Acceptance Report from the Site Incharges.
4. **Warranty** – The product shall carry one year warranty towards any manufacturing defects at our above mentioned two sites. If any replacement is required due to manufacturing defects during the warranty period, it shall be made at supplier's cost including the transportation expenses,etc. at our above sites.
5. **Acceptance Testing** – The Tiffin Boxes will be subject to Acceptance Testing by ISPRL. In case of any discrepancy observed during Acceptance Test, ISPRL has the right to reject the tiffin boxes supplied at your risk and cost.
6. The supply must conform to the sample otherwise it is liable to be rejected.
7. **Jurisdiction** – Any dispute or difference arising under and out of, or in connection with the contract, shall be referred to the sole arbitration by an arbitrator appointed under the provisions of Indian Arbitration Act and subject to jurisdiction of courts in NOIDA only.
8. ISPRL reserves the right to accept or reject any or all the quotations without assigning any reason.



Logo



ISPRL

A handwritten signature or mark in the bottom left corner, consisting of a few strokes.