



इंडियन स्ट्रेटेजिक पेट्रोलियम रिज़र्व्स लि.

(ओ.आई.डी.बी. की पूर्ण स्वामित्व की सहायक कम्पनी)

पेट्रोलियम एवं प्राकृतिक गैस मंत्रालय, भारत सरकार

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Indian Strategic Petroleum Reserves Ltd.

(A wholly owned subsidiary of OI DB)

Ministry of Petroleum and Natural Gas, Govt. of India

OI DB Bhawan, 3rd Floor, Plot No.2, Sector - 73, Noida-201 301, U.P.

Phone : 91-120-2594641, 2594647, Fax : 91-120-2594643

Email : isprl@isprindia.com, Website : www.isprindia.com

No.ISPRL/ADMN/1

January 25, 2011

To

Subject : Quotation for supply and installation of Printers and Softwares in ISPRL.

Sir/Madam,

ISPRL invites sealed quotations for supply and installation of Printers and Softwares as per model indicated below for its office located at Sector 73 Noida, Uttar Pradesh:

Sl.	Item	Item/Specification														
	Printers (9 to 11 nos.)	<table border="1"><thead><tr><th>Printer Model No.</th><th>Quantity required</th></tr></thead><tbody><tr><td>HP Colour Laserjet CP1515n</td><td>01 (one) no.</td></tr><tr><td>HP Officejet J3608 All in One</td><td>01 (one) no.</td></tr><tr><td>HP Photosmart Wireless e-All in one -B 110a</td><td>07 (seven) to 09 (nine) nos.</td></tr><tr><td>Warranty</td><td>Standard OEM Warranty</td></tr></tbody></table> <p>With other standard specifications of the model as per OEM.</p>	Printer Model No.	Quantity required	HP Colour Laserjet CP1515n	01 (one) no.	HP Officejet J3608 All in One	01 (one) no.	HP Photosmart Wireless e-All in one -B 110a	07 (seven) to 09 (nine) nos.	Warranty	Standard OEM Warranty				
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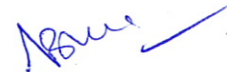
The terms and conditions for submitting the quotation of the aforesaid items are as follows:

8. Delivery	Delivery and installation of above printers & software shall be done at ISPRL office at Plot No.2, OIDB Bhawan, Sector 73, Noida. ISPRL will issue only Purchase Order. Thereafter, necessary road permit/approval from State Govt. concerned required, if any, for delivery of above items, will be obtained by party i.e. to whom order will be placed.
9. Payment Terms	Payment will be released through crossed cheque in favour of company against delivery and installation of legal/authenticated/genuine company products as mentioned above after testing of proper working of the equipments.
10. Technical Documentation	Complete set of necessary technical user manuals/ Media CDs/DVDs of Drivers and other documentation and accessories shall be supplied to ISPRL.
11. Warranty	You shall be fully responsible for the manufacturer's warranty in respect of proper design, quality etc. During the warranty period, the repairing/replacement shall be done by you through HP for printers/software manufacturer at no extra charge to ISPRL.
12. Guarantee	You shall provide guarantee that original/genuine sealed packed brand new printers and latest version of software will be supplied and installed in ISPRL.

While quoting your best rates in the attached format, please furnish printed brochure of above models of printers & softwares, your company profile, guarantee/warranty of the product, your client details in Govt. sector and private sector and copy of authorized dealer certificate from the manufacturer in ISPRL. Sealed quotations should reach in ISPRL by 1400 hours on or before 8th February 2011 positively at 'OIDB Bhawan', Plot No.2, Sector 73, Noida.

Thanking you,

Yours faithfully,



(S.D. Bhatija)
Manager (P&A)

Annexure

INDIAN STRATEGIC PETROLUUM RESERVES LTD.

Format for Quotation:

Printer Model No.	Qty.	Unit Price without Taxes& duties(in Rupees)	Unit Price Incl. all taxes & duties (in Rupees)	Standard OEM Warranty Period
HP Colour Laserjet CP1515n	01			
HP Officejet J3608 All in One	01			
HP Photosmart Wireless e-All in one - B 110a	01			

Software Name	Qty.	Unit Price without Taxes& duties(in Rupees)	Unit Price Incl. all taxes & duties (in Rupees)	Standard OEM Warranty Period
Adobe acrobat ver X(standard) latest version	01			
Adobe acrobat X Suite- latest version	01			
Autocad (3 D) single user- latest version	01			
Autocad (3 D) multi user- latest version	01			
Winzip-latest version 20 user pack	01			

Note

1. Please note that no extra charges for delivery and installation of above items are payable.
2. Please quote Standard OEM Warranty for all the above products.

Signature of the Authorised Person
(Name & Designation)

Name & Address of the Manufacturer/Supplier with Stamp